**School Based Planning Team**

**Meeting Minutes**

 2/28/2018 @ 2:15

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| **Time** | **Topic** | **Lead** | **Discussion Notes/Action Item** |
|  | **1** | Kudos/Celebration | All | * Wonderful assembly today for Black History Month
* Kudos for speakers all month
 |
|  | **2** | Receivership Goals | Dee | * State has not given us goals yet
* There will be goals for ELA, math, science , suspensions and absenteeism
* EWA (employee work agreement)has not been developed yet; should have it by April
 |
|  | **3** | 2019-20 Staffing Update | Dee | * Cuts in almost all areas due to enrollment numbers
* 7/8 grades will have formal time scheduled for extra math; Explanation: for math teachers who are “under-scheduled” will have their scheduled “filled” internally
* Getting Pre-K next year (3 year olds)
* Ms. Rubella, Mr. Sunderville and Mrs. Klehamer are retiring, Mrs. Lavergne
* ~~6~~~~th~~ ~~grade will departmentalize~~ 6th grade teachers can consider a “walk-to-reading/math/science” internal plan so students can have experience of moving – this will be internally done not a formal schedule plan or change in school design.
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|  | **4** | PD update | LoWan | * Half day on 3/21/19; work on PYP/MYP
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|  | **5** | CET feedback | Dee | * 3-8 graders gave feedback about what scholars want from school
* Suggestions will be reviewed and addressed in the SCEP
 |
|  | **6** | Instructional Council Team | Dee | * Needed for receivership -Separate from SBPT, made up of representatives from each area, meeting times to be decided.
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|  | **7** | Climate + Attendance update | Dave | * Looking into scholars who are on our records but haven’t shown up. They are impacting our attendance and test scores.
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|  | **8** | Parent update – * Upcoming events?
* PTO membership
 | LoWan | * Let me count the ways to march madness family night (end of March)
* March 5th parent teacher conferences 5-7; incorporate Snuggle Up and Read
 |
|  | **9** |  Anything else? |  | * No summer school at WFA this summer
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| X=Present **ATTENDANCE** |
| x | LoWan Brown | Admin |  | Michael Brundage  | Teacher |
|  | David Dorsey | Admin | x | Robin Lavergne  | Teacher |
| x | Deasure Matthew | Chair | x | Nancy Gossin  | Teacher |
|  |  Christy Nelson | Parent | x | Cassandra Dearring | Teacher |
|  | Tiaira Collins | Parent | x | Michael Iodice | Teacher |
|  | Grandma | Parent |  |  |  |